

Builder Nomination Information

Eligibility for Nomination

- The nominee must be or will be at least 35 years old during the year of nomination.
- The nominee must have been raised (attended elementary, middle and/or secondary school) in the city of Madison or must be a Madison metropolitan planning area resident (see boundaries established by the Madison Area Transportation Planning Board) during the period of outstanding service which benefits and/or benefitted city of Madison athletics.
- The nominee must have served athletes/athletics over a sustained time at a consistently high level. The service years do not necessarily have to be performed consecutively.
- The nominee must have generally conducted herself/himself in a respectable manner on and off the playing surface and have been a positive influence in the community.
- The term “Builder” is defined by a variety of functions an individual might have performed in sport e.g. administrator, coach, executive, media (journalist or broadcaster), official, patron or sports medicine personnel.
- A nominee must be retired from active work in this category for one year or, if active, must demonstrate at least 25 years of service.
- The nominee may be deceased.

General Information for Nomination

- An individual, club, association or the MSHF Club’s Nominating Committee can submit a nomination that must be on the designated application form.
- The nomination form must be signed by the nominee (a relative if the nominee is deceased) as well as by the nominator.
- Nominations should outline as much information as possible giving details of the nominee’s accomplishments. Whenever possible, documentary evidence supporting the individual’s accomplishments should be included with the nomination form.
- Only nominations **on the designated application form** can be submitted to the Awards Chairperson in person or the form can be sent to Awards Chairperson, Madison Sports Hall of Fame Club, 2541 Chamberlain Avenue, Madison, Wisconsin, 53705.
- The nomination deadline for each year is 5:00 p.m. on September 15.
- If the nomination does not meet the required criteria, the nominator will be notified and the application will be returned for correction.
- If the nominee is not inducted at the annual selection meeting, the nominator will be notified by letter by approximately November 15.
- Nominations are valid for a period of five years. If a person is not selected for induction in that period, a new nomination form must be submitted for that individual to be considered for possible induction to the Hall.